

DD/R-445-63

15 March 1963

MEMORANDUM FOR THE RECORD

SUBJECT : DD/R Staff Meeting

PRESENT : Col. Giller
Col. Ledford
Mr. Miller
Mr. Reber

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25X1A 1. Col. Giller called attention to a memorandum from the DDCI requesting that we name a "trusted agent" to participate in the exercise [REDACTED]. It was generally considered that this would be of most concern to OSA. However, since no one present really knew or understood quite what the whole objective is, it was agreed that [REDACTED] would inquire further concerning the exercise. Following the acquisition of additional information, the DD/R designee would be named.

25X1A 2. There was brief discussion of the additional manpower requirements for OSA and the necessity for new ceiling approvals and new T/O to accommodate the already requested increases in Communications and others that are assumed to be necessary. It was requested that OSA have their paperwork ready on this subject by the end of next week. Following the receipt of this material, we must also provide an answer to [REDACTED] concerning his proposed solutions to the communicator problem.

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3. Budget matters. Col. Giller suggested that OSA, ORD and OEL should insure that their FY 1963 programs were being pursued vigorously with a view toward utilizing allotted funds to the maximum. ORD and OEL should determine by 22 March how they stand on the FY 1963 programs because the DD/R wants to go forward to the Comptroller for additional funds. The request to the Comptroller must clearly reflect what funds have been spent to date and for what the additional funds are required. Additionally,

each Office was also asked to submit their FY 1964 Operating Budget shortly. This will probably be required by about the 15th of April. [REDACTED] will assist with these efforts. OSA was specifically asked to make a careful review of its FY 1963 allotted funds to determine where there might be savings.

4. An Agency policy paper relative to approving procedures and authorities is expected soon. Col. Giller stressed the importance of this paper. It will also provide the basis on which internal procedures and approval authorities may be established within the DD/R.

5. It was pointed out that our DD/R Career Service directive has been issued and that we must begin to have our Panels and Board perform their appropriate functions. In the general discussion of personnel Col. Giller also requested that everyone try to keep themselves and other personnel within the DD/R alerted to leads for potential recruits. [REDACTED] pointed out that some progress continues to be made in the strengthening of the Office of Personnel's capabilities in that more recruiters have been added on and that 3 new ones were briefed by him this morning, including one former [REDACTED] engineer who will be quartered in the Philadelphia area and will be concerned only with S&T personnel recruitment. This is the first such specialized recruiter. Several of the other new recruiters have had specific experience in technical recruitment including one former [REDACTED] recruiter with an engineering degree now working on the West Coast. With the one exception, however, all of these recruiters have to consider all Agency requirements. We have also been getting generally good co-operation from the top echelons on case by case approvals of relatively high salaries. We are continuing to push, however, for the publication of an Agency directive which would allow a special salary scale for S&T people similar to the PL # 313 currently being used by other agencies. The plan for an Agency advisory committee on S&T personnel is now in its final co-ordination and is expected to be functioning soon.

6. [REDACTED] called attention to a memorandum signed by Mr. Kirkpatrick for General Carter to the IG directing him to compile a comprehensive inventory of all CIA domestic installations and staff activities throughout the U. S. and its possessions. The inventory will include all safehouses and other real property owned or leased directly by the Agency or through proprietary organizations.

Each Deputy Director has been directed to co-operate in the preparation of this survey with the assurance that full security protection will be provided and that dissemination is not to be made outside of the Office of the Director. It was suggested that if the IG makes direct approaches to the Offices in question on this matter they be referred first to C/DD/R.

25X1A 7. Mr. Reber expressed a very strong conviction that an effective PI capability should exist in the field and that he believed consideration of this problem would be appropriate for the forthcoming trip of Dr. Scoville and Mr. Miller. Mention was made of a report by [REDACTED] concerning such capabilities as observed on a recent trip. It was requested that a copy of this report be forwarded to C/DD/R for Dr. Scoville's use as soon as possible. Mr. Reber emphasized his conviction that this was a very important matter and one that the DD/R has both the capability and responsibility to do something about.

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[REDACTED]
Executive Assistant
Deputy Director (Research)

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ODDR: [REDACTED] p

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